

LICENSING ACT 2003 SUB-COMMITTEE

WEDNESDAY 4 AUGUST 2021

1.30 PM

VENUE: [Peterborough City Council Youtube Page](#)

SUPPLEMENTARY AGENDA

	Page No
3. New Premises Licence Application for Mixology, Under the Orton Mere Parkway Bridge, Nene Park, Peterborough	3 - 30
Supporting statements	

Committee Members:

Councillors: Warren (Chairman), Sainsbury and Joseph

Substitutes: Councillors: Hogg, Hussain, Bond and Dowson

Further information about this meeting can be obtained from Karen Dunleavy on telephone 01733 452233 or by email – karen.dunleavy@peterborough.gov.uk

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MIXOLOGY

Licensing Hearing: 4th August 2021 1.30pm

Ref: Orton Mere Park Event & Premises License

Mixology Presents: Under 14th August 2021 Event

License Applicants: Mixology UK - Cem Ozkan & Dan Coshan

Application Pack:

- 1-36: License Application & Conditions
- 37-50: 48 Positive representations summary
- 51-60: Clare Watson Objection
- 61-62: Bridget Rate Objection
- 63: Peter & Eleanor Hardingham Objection
- 64-65: Sarah McIlhaya Objection
- 66-69: Lisa Borley Objection
- 71-77: Julie Howell & Kirsty Knight Objection
- 78-79: OL Parish Council Objection
- 80: Carole Morris Objection
- 81: Tracey Rushton Thorpe Objection

All, Please see below our responses to concerns raised in the objections in the above application pack summary. Where we feel that there is duplicated requests or concerns we would refer the objectors to the EMP which was submitted to the Nene Park management after consultation with the SAG. This is an ongoing and fluid document given the nature of the event and the services involved.

Opening Statement:

As experienced club, music event and hospitality managers and promoters, we are well aware of the need to hold and operate a well managed and executed event. It is in our interest to make this a fun, enjoyable, successful and safe music event for all concerned. There is not a single operating plan for any event or festival, music or otherwise, that can guarantee a 100% issue free turnaround, but what we can offer and assure everyone involved that as a pilot event we are committed to ensuring we have covered all aspects of the event, and that should it NOT be successful we have no desire to promote further. We suggested to the council and offered on several occasions to meet with the objectors and discuss matters outside of this hearing, offers of which were declined.

We have tried to answer all concerns with passion, empathy and a commitment to the event.

51-60: Clare Watson

1. I am not sure how many lives have been claimed in this section of the Nene, we are aware of a tragic death some 10 years ago. We have a water safety team which includes an open water lifeguard positioned towards the locks and water section adjacent to the bridge. That coupled with stewarding and marshal teams as well as the existing signage and fencing should provide adequate proactive and reactive measures should someone become in need of help. The figure you quote of 5000 is a misconception based on the license application question in section 5: Operating Schedule page 17 "if more than 5000 people are due to attend the premises.... " as you can see this is blank

as we are operating a ticketed event of 1500 capacity. Current projections look to be approx.. 1200 attendees.

2. Any and all license applications for premises are always across more days and times than are actually needed. Events of this nature are not geared up for daily, weekly or even monthly frequency. This is a one off event in 2021 and should it be successful and with the support of all the concerned services we would operate no more than 3 separate events in a calendar year. The premises license is applied for as a separate entity to the August event. This could include food or craft festivals, film nights, live music and other community lead events. New Years Eve licenses tend to be applied for with a later finish given the nature of the midnight celebrations
3. MIXOLOGY MUSIC EVENTS ARE DAYTIME ONLY, WILL NEVER OPERATE AFTER 10PM AND ARE SPRING SUMMER BASED EVENTS – THERE IS NO PLAN FOR AN NYE EVENT AS THE TEMPERATUE IS NOT CONDUSIVE TO AN OUTSIDE MUSIC EVENT
4. There is no suggestion anywhere of just under 5000 tickets available – as above the promotion is for 1500 maximum for this event, there is a comprehensive operating plan which covers your points. Please see sections 8 and 15.2 regarding your questions.
5. There is a detailed NMP in place and in consultation with the councils Environmental Health Teams we are managing the risk of noise pollution. The sound system used and the concentration of the directional speakers will be largely lost with road noise above.
6. The footpaths are all open, the event is concentrated under the bridge with no areas outside of the compound in use. There will be extra footfall of course, but not in the quantities that we would expect to damage the area. It would be feasible to suggest that on a sunny day in the school holidays the footfall for the park increases dramatically, alongside events such as the regatta there must be other occurrences where footfall is naturally higher.
7. In answer to some of your other concerns regarding litter and management of the site, please see sections 5.5 Site Safety & River Plan / 12 Sanitary Facilities and Waste
8. Please advise us as to where the house with the residents with learning difficulties is located so that we are aware of it and can then appropriately make our relevant teams aware should they need to be. The audible noise from the event should not be anything “obnoxious” or that would cause distress, which is the last thing we would want to occur.

61-62: Bridget Rate (some of the same copied and pasted comments from Clare Watson objection)

1. The event is due to be enclosed by heras fencing and barriers – making it as enclosed as possible underneath the arches of the bridge itself. There is no planned activity outside of this area apart from management of queues and access, entrance and egress, litter picking and waste management.
2. In addition to the above there is a water safety team on site for the protection of patrons who might become in distress in the water as a direct result of the event itself. As the Nene is an open water area we cannot monitor infinite stretches of water, but will manage and maintain what we believe to be an area close to the event.
3. The notion that we would operate an “illegal” event is unfounded, we are proud and legitimate operators with a solid historical portfolio of event management.
4. Any live music event / beer festival / food festival / town show / funfair that increases footfall to public parks will inevitably have some impact on local wildlife and fauna. The nature of the event and the location / access to the location means that there should be no significant harm to either.
5. Please see section 7 People Management of the EMP

63: Peter & Eleanor Hardingham

As this was more a heartfelt objection, we felt we would reply as such. We have no desire to operate a 13 hour a day, 7 day a week, 52 weeks a year operation. That is unviable for all concerned and simply a misconception of what we are trying to do. We are promoting one event in 2021, should this be a success we would look to do a further event in 2022 and a maximum of 3 in the same year. These are spring & summer events and would be promoted as singular events. The genre of music may be different, they

would always be operated during the day and not go past 10pm. The road access for equipment and set up would be the day before and after the event with a lot of it coming from the A1179 NOT Oundle Road. We are working closely with the Nene Park Rangers to monitor the parking and access from Oundle Road and to minimise the impact on residents and general traffic. Mixology is a dance music event with some 9 year history in the City of Peterborough. We are a well managed and well thought of organisation and are committed to presenting national and international dance music acts. In the last 9 years we have promoted one external event at the showground in 2015 which was very successful and had 1200 attendees.

64-65: Sarah McIlhayya (apologies if spelt wrong – handwritten letter)

1. You seem to be personally affronted by the music policy and have suggested we are to be using – “a hipster with headphones thinking he’s god” granted that is your opinion, however we would suggest as a music based events promoter it would be best to take a look at the artists involved, their history and what they stand for. The last major event Skream presented was part of the London Unlocked Series where he performed at the Royal Albert Hall, notably funded by the Arts Council England: <https://www.youtube.com/watch?v=F1AYy9ht49I> This was a dubstep set – a musical genre he started in many years ago, he is playing under his house & techno brand Skreamizm for us, he has a huge production catalogue spanning the last two decades. Personal musical taste should not come into this, we have no desire to listen to dance music 24/7 either. Jazz and blues and Motown are far more soothing on the right days.
2. Again should you wish to see the EMP you can refer to sections on 10 Technical & Lighting / 5 Emergency Management / 7 People management
3. We agree with you, we do not want a student campus, we want to promote one off events for dance music lovers. Most pubs in the area are operating longer hours than that of the events we wish to operate.

66-69: Lisa Borley

1. We have a detailed noise management plan and a very concentrated sound system under the bridge on the dancefloor. We are working with the council teams and noise pollution advisors regarding the event.
2. The event finishes at 10pm, not 11pm as you suggest, the license is there for 11pm which allows time for a 10pm finish, the egress and departure. These hours are less in quantity and earlier in finish than that of many operators in the area.
3. What was the outcome of the noise complaint regarding the model boat racing? That would be a very useful and pertinent piece of information for our noise management plan and teams. Was the audible sound above the suggested 70db within your property? We only ask as this is the guidance and legislation that we are operating under.
4. We are aiming to direct all people away from the park and away from the site post event at 10pm. There is no food or drink to be brought in to or taken away from site minimising the desire to linger around in the park, which of course they are perfectly able to do. We imagine and anticipate that the majority of guests and patrons will be going into town, their residences or other establishments open later on – hence why we are looking to close at 10pm to allow for a smooth exit and dispersal.
5. As above, this IS a one off event this year with the notion of more events but certainly not in the frequency that you suggest.

71-77: Julie Howell & Kirsty Knight

1. Please see EMP section 7 People Management
2. We have no plans to remove graffiti before or after the event, we discussed with Nene Park the idea that sometime in the future a community arts based project under the bridge to showcase street art might be a good project for local communities.
3. We walked the site route with the Nene Park team and the damage you suggest to the bridge is superficial and not a concern. We showed the park rangers the imagery you took and we walked thr

bridge itself, it all seems very safe and with any public footpaths or highways we cannot be accountable for their condition. The main access to and from the site will be via that bridge where we have stewards and marshals positioned to assist with directions or information needed.

4. The site is all on one level and as such has easy disabled access. We have welfare points as well as a disabled access toilet for guests who need it.
5. Have these unofficial paths been highlighted to Nene Park for their attention? Have the park rangers been notified so that they can address them? By the looks of the pictures and the lack of plant growth in the imagery we would suggest that they have been there for some time and as such are not a concern. If you would refer to EMP section 5.5 Site Safety & Water Safety you can see our intentions.
6. Please see EMP section 12.1 Waste / 16 Schedule which states the before, during and after operations for litter and waste management.
7. As a ticketed event, we are not expecting people to turn up without them. There has been proactive communication already to all ticket purchasers regarding access. Should we have the space, we MIGHT allow some access to people wishing to pay on the door, which is dependent on ticket sales. This is something that will only be communicated on the morning of the event, events of this nature do not attract non ticket holders as they are not in an area with easy alternative choice should they be turned away.
8. All lighting and visuals will be directed downwards towards the dancefloor and after consulting with the SAG and Nene Park we are confident there will be no effect on the traffic above.
9. Please see EMP section 12
10. We have a detailed noise management plan and are working with the councils environmental health teams to ensure the impact on local residents is at an acceptable level.
11. Please see EMP section 13 Catering Hospitality & Trade. All food and drink will be served within the compound – nothing brought in and nothing taken out. Waste management onsite will ensure that the site is left as we found it.
12. Grasses and weeds are being cut back by Nene Park rangers inline with the bridge pillars – nothing else is being touched or accessed by guests of the event. The external areas will be monitored by security and stewards to ensure that there is no foul play from any of the patrons of Mixology.
13. As previously suggested, the event is based under the bridge NOT in the wild areas of the park. The wildlife in this area is minimal given the ground and surface under the bridge. No changes will be made to the surface under the road. No one will be allowed access barefoot. Footwear must be worn at all times.

78-79: OL Parish Council

1. Please see EMP section 8 Vehicle Management
2. The event is on a Saturday, in the school holidays, as such the impact to the school run is irrelevant.
3. These event(s) are promoted as one off singular events, more likely on summer Saturdays between 12-10pm. The license would allow for some fantastic community based events such as food festivals, music events, community fayres, craft shows, Christmas markets – none of which have been planned as yet but it is exciting to think that if well managed they could be potentially inviting for the local community
4. Mixology is a reputable dance music event for a crowd varying from 18-45. There is always a chance of ASB in any given situation, particularly where there are sales of alcohol, which is why we have structured the event timings to fall within the hours of local pubs, and staggered the entrance tickets to prevent overcrowding at pinch points and bottlenecks.

80: Carole Morris

1. The event is taking place under the arches – none of the footpaths are closed or obstructed.
2. Please see EMP section 8 Vehicle Management / 12 Sanitary & Waste

3. We have a detailed noise management plan and a very concentrated sound system under the bridge on the dancefloor. We are working with the council teams and noise pollution advisors regarding the event.

81: Tracey Rushton

1. The Orton Longueville Parish council website, on the 5th July 2021, promoted the objection to the license by uploading and sharing the objection form. Further to these objections, which is perfectly within our right to do so, we went to our online community for support.
2. Representations from anyone can be made towards any license. For you to have objected to the license you must have done so on the last available day, as that is when we promoted the support online. It is "ridiculous" to suggest that people in favour of the license have no concept of where the location is, given they are privy to the same information as the parish council.
3. Tickets are on sale yes. BUT. Should the license not be granted, should there be Covid restrictions in place, should there be issues that mean that the safe running of the event is not viable, it WILL be cancelled.
4. Please see EMP section 5.5 River Safety Plan
5. Nene Park are well aware of the regatta event on the same day or they would not have even entertained the notion of an additional event. The music event is a self contained and operated event under the bridge away from the regatta, I would assume that alcohol would be consumed at both events, I am unsure as to how it is served, managed and monitored at the regatta, but would assume that a lot of it would be on a personally purchased and consumed level as opposed to a managed bar service with hospitality staff and security.
6. The mixology compound will not have any food or drink entering or leaving the site.

MIXOLOGY
 PRESENTS
UNDER

EVENT MANAGEMENT PLAN

SATURDAY 14.08.2021 / 12:00 – 22:00
 PETERBOROUGH

Version: V2.0 (15-07-2021)
 Code: EMP/MIXOLOGY-UNDER/2021/V2.0
 Authors: Cem Ozkan & Dan Coshan

Version	Revision Date	Authors	Details
First Draft V1.0	02.07.2021	Cem Ozkan & Dan Coshan	Draft for Review
Second Version V2.0	15.07.2021	Cem Ozkan & Dan Coshan	2nd version for Review

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Appendices

- Appendix 1 – Bomb Threat protocols (Form 5474)
- Appendix 2 – Nene Park Trust Vulnerable & Young Persons Guidance
- Appendix 3 – Event risk assessments (5 Completed, 6th Fire RA coming from Fire Contractor TBC)
- Appendix 4 – HOT Poster
- Appendix 5 – Insurance Certificates TBC (quotes in)
- Appendix 6 – Public Address Scripts / Showstop
- Appendix 7 – Catering Providers Information & Certifications TBC
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- Appendix 13 – Covid Event Management Plan
- Appendix 14 – Mixology Entry Policy & Prohibited Items List
- Appendix 15 – Challenge 25 Poster

1. Event Safety Policy

We acknowledge our responsibility to plan, manage and monitor this event to ensure that all staff, participants and the public are not exposed to Health & Safety risks. We have a safely planned, organised event, working within statutory legislation and guidance such as the Health & Safety at work act 1974 and within the spirit of the Purple Guide.

All employees will be reminded of their duty to take care to ensure everyone's health & safety and the potential impact of their acts or omissions. All reasonable precautions will be in place to minimise any negative impact to safety.

At all times in pre-event build up, performance and break down of build there will always be key managerial presence including all Mixology managers and site teams. There will be a site wide Whatsapp group as back up to the 2-way radio system for all on site management crew and key marshals staffing as well as the park rangers and any relevant site teams.

A full incident log and detailed 30 minute sweep of key areas will be kept on file and checked in as necessary with relevant department management teams.

1.1 Plan Aim and Objectives

This plan is designed to bring together all of the individual organisations and agencies' plans involved in the event into one document to provide a complete integrated event plan.

It's main objectives are:

- to facilitate the running of a safe and enjoyable event
- to consider and plan for problems that may happen
- define trigger points at which emergency management may be implemented
- to be a point of reference for all staff and the emergency services
- to be a record of responsibilities, briefings and incidents

2. Event Summary

2.1 Event dates

Dates and Times	Date	Time (24 hour clock)
Arrival on site	Friday 13 th August	10:00AM
Event starts	Saturday 14 th August	12:00 MIDDAY
Event finishes	Saturday 14 th August	22:00 EVENING
Depart Site	Sunday 15 th August	14:00 AFTERNOON

2.2 Event location

Site name: Under Parkway Bridge near Orton Mere
 Site address: Nene Park, Peterborough
 Site postcode: PE2 7DZ
 Site grid reference (main entrance(s)): TL 16640 97309

2.3 Event overview

- Dance music event comprising the performance of pre-recorded music through a PA system plus an audio visual light & imagery display
- Food pop up stalls
- Bars serving alcohol & soft drinks
- We aim to present an event capacity of 1500
- The first event on 14.08.21 is a pilot for all procedures and systems
- We will have a wristband system for strict no re-entry, once on site guests will remain

Site maximum capacity	1500 for this Pilot Event
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Please state the maximum number of people you expect <i>at any one time</i>					
Public visitors	Participants / Acts	Staff	Volunteers	Other	Total
1500	10	70	0		1580

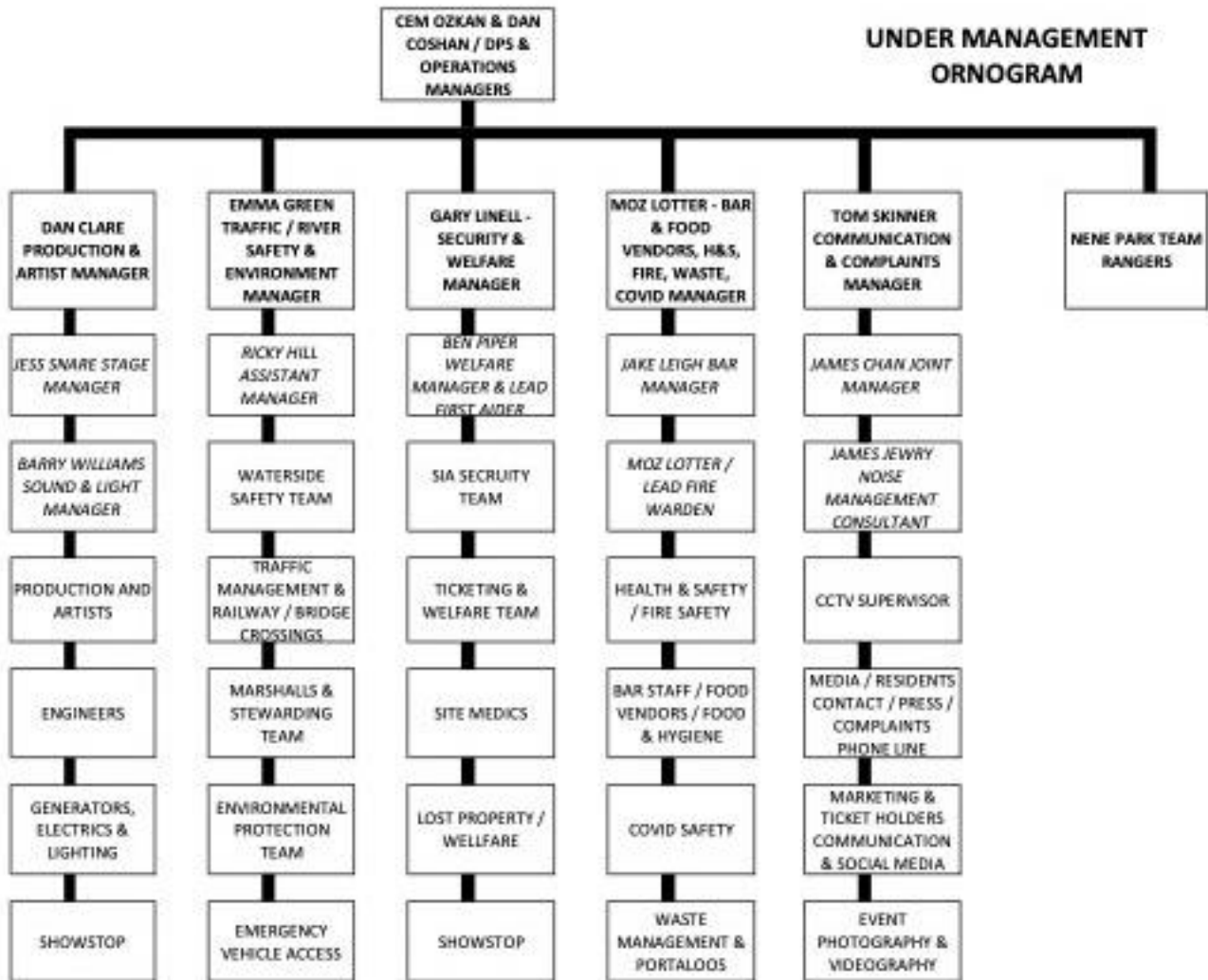
Please state the maximum number of people you expect <i>in total over the event</i>					
Public visitors	Participants	Staff	Volunteers	Other	Total
1500	10	70	0		1580
Target audience <ul style="list-style-type: none"> • Young music loving crowd, 18-45, local to area, existing Mixology customer and client base / drawing in artist fans from surrounding areas within a 30 mile radius / British & European 60/40 male and female mix 					

3. Event Staffing**3.1 Roles, responsibilities and contact details of operational staff.**

Company organising the event: Mixology Music LTD

Role	Name	Responsibilities	Contact Mobile
DPS & Event Operations Managers	Cem Ozkan Dan Coshan	Overall Site Management and supervision of all teams	07917 321 991 07957 567 420
Production & Artist Manager	Dan Clare	Stage Management, Artist Liaison, Lighting, Showstop Production & Manage technicians	07506 130 097
Traffic, River Safety & Environment Manager	Emma Green	Traffic Management, Bridge & Rail Crossings, Riverside Team, Marshalls, Environmental Protection, Emergency Vehicle Access	07595 944 568
Lead First Aider	Ben Piper	Liaison with first responders and medics team	07825 418 715
Lead Fire Warden	Moz Lotter	Liaison with management & security for 30 minute checks	07377 362 177
Security Manager	Gary Linell	Oversee SIA accredited security team, Liaison with Police & Emergency Services, Showstop	07878 582 091
Welfare Manager	Ben Piper	Welfare of the customers, Medics, Chill Out Area, Lost Property & Ticketing	07711 896 169
Media Relations & Complaints & NMP	Tom Skinner	Press Contact, oversee NMP & Complaints Handling	07590 190 833
Marketing & Social Media & CCTV	James Chan	Handle Ticket Holder Enquiries, Marketing, CCTV	07528 739 317
H&S / Bars & Food / Covid / Waste Manager	Moz Lotter	Oversee H&S and 30 minute sweep checks	07377 362 177
Sound & Light Manager	Barry Williams	Oversee Sound & Light System and work with Noise Management Consultant	07967 663 268

3.2 Organogram of responsibilities:



3.3 Communications on site

Primary: Motorola 2-way Radio system

Channel	Department	Oversee
One	Security / Ops Management	Dan Coshan / Cem Ozkan
Two	Traffic Management / River Safety / Emergency Access	Emma Green
Three	Bars / Food Vendors / H&S / Fire Safety / Covid Safety	Moz Lotter
Four	Production / Technical Team / Noise Management / Backstage / Showstop	Dan Clare / Tom Skinner
Five	Medics / Welfare	Ben Piper
Six	Emergency Channel	Dan Coshan / Cem Ozkan

Secondary: Whatsapp Backup / Pre / During Event**In case of radio failure Whatsapp groups will include all relevant site teams**

Whatsapp Group	Department	Oversee
Operations	Operations	Dan Coshan / Cem Ozkan / Dan Clare / Tom Skinner / Moz Lotter / Noise Management Consultant
Security & Marshals	Head of Security / Marshals & Traffic Management	Dan Coshan / Cem Ozkan / Emma Green / Ben Piper / Ricky Hill

Colour Code System will be in place for the radio communication.

3.4 Staff Briefing:

- Teams will all receive induction packs and site plans pre event
- All staff will be required to sign off on instruction and operations
- All key teams will be on site at least 1 hour before the event is due to start
- All teams will have specific department briefings including H&S guidelines / “who to contact if and when”
- All teams will be fully aware of customer policy and procedures
- All teams will be readily and easily recognisable with lanyards and team badges depending on position and access rights
- Each department has a key head and supervisor for the duration of the event

3.5 List of Acts

- All music performance is pre-recorded

Act	Social Media Link
Headliner – Skream	@skreamizm
Roobinz	@roobinsuk
C.O.Z	@cozmusicuk
ADR	@adrmusicuk
Dan Wallace	@danwallacedj
Jason Veitch	@jasonveitchok

4. Event Risk Assessments and Hazard Management

- Please see Appendix 3

5. Emergency Management

5.1 Emergency procedures

Emergency Site Contacts	Dan Coshan / Cem Ozkan
Suspension of Music – Partial	We will liaise with site management and security teams in lieu of an incident and address a partial suspension of entertainment depending on incident
Suspension of Music – complete	In this case if advisable and considered the only option we will stop the music and show and execute a controlled evacuation
Suspension of Music and Full Immediate Evacuation	Should we feel (pre local authority arrival) we need to operate and execute a full and immediate site evacuation we will do so and clear the whole site
Scripted Announcements	We will provide a scripted announcement to be read out by operational management on site instructing all teams / staff to evacuate site
Access and rendezvous for emergency services	A179 Longthorpe Parkway entrance / First Aid & Chill Out Area – Liaisons will be with Operations Manager / Emma Green / Medics / Security Manager Gary Linell & Ben Piper
During Event App Usage For Guests	What3Words GoodSAM Responder

5.2 Suspicious packages

- Staff will be trained using the HOT principles (Appendix 4)
- Hidden Objects
- Obviously Suspicious
- Typical
- HOT Posters will be on site for staff awareness and in staff packs

5.3 Bomb threat

- We will be employing the use of FORM 5474 (Appendix 1) guidance should we receive credible or concerning information

5.4 Fire precautions, equipment and procedures

Fire Safety is an integral part of event safety.

Specific fire risk assessments will be required from all contractors/concessions that create a significant risk so that all organisations work together with the organisers to produce a Fire Safe Environment.

Fire risks will be reduced by:

- Use of event infrastructure with valid fire certificates

- Provision of sufficient appropriate fire fighting equipment located at all high risk areas – generator compounds, stages, food concessions
- A co-ordinated approach to planning with the emergency services
- Use of trained stewards who are briefed on the location of fire fighting equipment
- Any LPG to be used in accordance with current guidance
- Power supplies and distribution to be installed by a qualified electrician

Item	Details	Notes
Fire Extinguishers	ALL Co2	Locations: Main Stage Entrance Amps / Generators Food Vendors
Fire Marshals	Moz Lotter / Tom Skinner	These will oversee and monitor the security staff / marshals
Fire Assembly Point	Large field adjacent to the event space in grid E5 on Mixology Event Plan Grid	
Generators	Likely 1 x 100KVA Silent Run Diesel Generator for sound & lighting TBC	63DB running (conversation level)

5.5 Site safety & river safety plan

- The main areas for concern are the river banks with regards guests getting too close or in the worst case scenario falling in to the river or recreationally swimming
- We are employing the use of a “River Safety Team” which comprises the use of two roaming stewards and a qualified Open Water Lifeguard for the duration of the event
- The company we are using is: www.loanalifeguard.com who are part of the Water Safety Partnership with the RLSS (Royal Life Saving Society)
- They carry a £5 million public liability insurance cover alongside our own event insurance
- Entrance and egress into the site will be monitored by the marshals team with particular attention on the river bridge and rail crossings as covered

5.6 Severe weather

- We will monitor weather apps and forecasts leading up to the event and should there be a considerable and tangible risk to the event we will make a decision as to whether it can go ahead
- In case of flooding / extreme weather conditions we will cancel
- Should a cancellation be necessary we will communicate via social media / direct email contacts and SMS messaging
- All structures will be secure and positioned under cover of the bridge

Weather Apps
Apple IOS Weather
Met Office Weather
Rain Today

5.7 Incident reporting procedure

- Security Manager and operational management will complete and file all incident reports
- The template incident reports will then be filed and referred to as necessary
- These will be hand filled in on site and then scanned for post event filing
- Mixology Incident Report Form (Appendix 8)

6. Welfare

6.1 First aid

Medics & First Aiders On Site (for duration of the event)	Names TBC
First Aid Point and Welfare Area is located	Shown on Mixology Event Map

6.2 Lost and found vulnerable / young person & safeguarding procedure

18+ event and ID checks on entry – Challenge 25 Policy will be adhered. Any lost and found / vulnerable / young person will be kept in the chill out area with the supervision of the medics team. All Mixology management will adhere to and operate with the Nene Park Trust’s policy (Appendix 2) in mind. Any individuals found in need of help, the Duty NPR on the day will be informed and liaised with

6.3 Equality

There will be one accessible toilet on site. The site is generally flat and easily accessible to wheelchair users. Should the organiser be informed through the ticket purchase process that a larger number of disabled customers will be attending the event, then the number of accessible toilet units on site will be increased.

We will have a welfare / chill out area next to the medic tent. Medic tent will also provide sufficient cover as changing facility for our disabled customers.

Our event is welcome to all non-English speakers and we already have a following from wide variety of nationalities and age groups.

7. People Management

7.1 Security

There will be a combination of stewards and SIA qualified security personnel on duty at the event supplied by specialist contractor Regency Security. There will be security deployed at the event to manage gate entrances, specific onsite positions, crowd management and

secure backstage areas.

The security & stewards team will consist of 10 SIA registered security personal (2 of them female) and 11 Stewards besides the operation, production, support & welfare teams. The deployment plan has been developed after an assessment based on initial meetings, site visits, knowledge of similar events and industry experience. Security officers will be on site 1 hour before the event and 1 hour after the event until full egress is completed. All security will be SIA registered and stewards will have undergone rigorous training in event and crowd safety. All steward and security staff are professional.

7.2 Crowd management

Crowd management issues are a key concern for the event organisers and all agencies. It is anticipated that this event will primarily attract an age group of 18-45 audience of 60/40 male and female mix. This pilot event capacity is limited to 1500 which is half of the capacity the site can handle, the site area has been designed to comfortably accommodate an audience of this size. The audience will primarily be drawn from a 30 mile radius of the event location.

No glass or alcoholic drinks will be allowed to be brought onto the site. Any glass or alcohol either not surrendered or found during searching will be disposed of into proprietary containers at the point of entry.

We have a zero tolerance drugs policy that focuses on the need to take effective measures in preventing the supply / usage of illegal substances at the event space. Coupled with searches on the door and with our vigilant security/operational staff; we will carry out; to the best of our ability the management of this zero tolerance policy within the event space. We will have 2 medics in duty during the entirety of the event and a dedicated welfare area where customers can be taken and looked after should any such care and attention be required. (See for Mixology Entry Policy & Prohibited Items List – Appendix 14)

The event will have a well-managed queueing system using crowd control barriers. Since it is a 10 hour event and we have tiered last entry times with our tickets, we will be able to manage the flow of customers. The headliner will come on after all the customers have entered the event space.

3 Step Entry Process

Step-1: ID & Ticket Check and assessment

Step-2: Search

Step3: Ticket Scan & Wrist-banding

We will manage all the ticket scanning electronically with a paper backup. Every event attendee will get a wristband. There will be no re-entry once entered.

Drinking Water

All the attendees will have access to free water on site at first aid points. In addition to this bottled water will be available to buy from stalls and bars. Staff, contractors and artists will have access to water in all backstage areas and production area.

Fencing / Barriers

A mix of heras fencing and crowd control barriers will be used for securing the event.

Heras fencing will be used to create boundaries / secure perimeters within the event site.

Crowd control barriers will be installed to provide queue lanes and to prevent access behind catering units etc.

Mojo barriers – front of stage crash barrier will be installed at the front of the stage to separate audience from performance spaces.

Show-stop Procedure

In case of emergencies, our event Showstop Procedure (Appendix 6) will be in place and all operation team will be fully briefed before the event.

7.3 Performer management

The stage manager will manage the performer schedules, their riders and start and finish times. There will be a backstage area only accessible with a backstage pass. Event management office will also be placed at the backstage area. There will be a goods / artist / operation team entrance at the back that will be only accessible with a backstage pass and will have security at all times can be seen on the site plan.

7.4 Lost Property

We keep have a lost property desk at our welfare / chill out area. Every single lost property will be logged on our lost property sheet. The item will be kept the duration of the event and for 4 weeks after the event. All cards and mobile phones are disposed of, clothes etc are donated to charity, and passports will be returned to HM Passport Office, any lost drivers licenses will be returned to the DVLA, bank cards to the relevant banks.

8. Vehicle Management

8.1 Traffic management & Car Parking

- We will have our traffic management team in place overseeing both car parks – Orton Mere Main Car Park and Orton Mere Overflow Car Park
- All the ticket holders will be given clear instructions on how to get to the event and car park locations a week before the event.
- Orton Lock Car Park will be used as a drop of & pick up point for cars and taxis. There is sufficient space for all the cars to manoeuvre (full circle) and we will implement a one direction system to avoid creating bottlenecks. The general public will still be able to use the car park.
- Orton Mere Overflow Car Park will be exclusively used for event team & ticket holders. It will help relieve the pressure on Orton Mere Main Car Park.
- No road closures are necessary.
- There will be signage displayed at the Oundle Road Orton Mere entrance and signage for drop of / pick up / parking / event location.
- Access for emergency vehicles will be given from Longthorpe Parkway (A1179) entrance. Only event operations team will have access to this entrance. This is a private entrance only used for events and emergency access.

- There is sufficient capacity for parking for this type of event (thanks to the 2 car parks we have in place), there won't be any additional parking space necessary.

8.2 Road closures

- There is no need or request for road closures

8.3 Car park closures

- There is no need or request for car park closures. We are being given access to the overflow car park which is only used during special events.

8.4 Directional signage

All the directional signage will be organised by our operations team. Clear directional signage will direct the audience to the event location & exits and amenities around the site including Toilets, First Aid provision, and refreshment areas.

Our aim and objective is to manage the flow of people to and from the event with static and floating staff positions as well as signage however we would prefer to have a person at key points of information as opposed to a sign.

Signage at the event compound will include CCTV warnings as well as reiterating policy on welfare and site rules

This will include no bags allowed / strict search policies / Challenge-25 notices (Appendix 15)

8.5 Public transport management

- Where the Orton Mere station and train lines will be crossed we will have stewards & marshals as additional presence including the statutory signage already in place
- The timetable suggests that the times the train will be passing that afternoon are:
- Departure: 11:40am & 13:50 ***The Fenman afternoon tea train*** which passes through Orton Mere at 45 minutes and 1 hour 15 mins after its departure time – 12:25pm and 12:55pm / 14:35pm and 15:05pm

9. Environmental Protection

Aside from the litter teams and the marshalling of entrance and egress areas, there should be no obvious need for environmental protection based on the self-contained nature of the event compound.

The food vans will have minimal output of noise / heat / odour and will be localised to the event site itself. The generator runs silently (63db) which is conversational level and has minimal pollution levels.

There will be no open fires, no BBQ's no pyrotechnics or fireworks and we intend on all aspects of the event to be minimal impact besides the obvious sound and light performances in the main stage area.

Entrance and egress is along main pathways and public footpaths so the impact to ground and the possibility of grassland being churned up is also negligible. The area underneath the

bridge is all gravel and as such is easy to maintain and will not be impacted. This area will be litter picked and cleaned post event also.

10. Technical Support

10.1 Temporary Demountable structures (TDS)

- There will be a number of TDS in use at the festival including gazebos, tents and the stage.
- All structures shall be sited and assembled / erected by the supplier and shall be checked and signed off as being correctly erected and safe for use by a competent employee of the supplying company, these will be reviewed by the Operations Manager prior to use.
- All relevant Public Liability Insurance documents, certification, risk assessments and method statements will be collected by the Operations Manager prior to the event, failure to do so will result in a delay or refusal to install. Copies of these together with construction certification will be kept by the operations manager within the event control.
- A copy of the sign off documentation must be supplied to the organiser before use of the structure may begin.
- We will adhere to The Construction (Design & Management, (CDM) Regulations 2015 throughout the process.

10.2 Staging

Twisted Audio Ltd (Barry Williams) is providing the staging and responsible for erecting and supervising it.

10.3 Electrics

- All power requirements will be sourced from generators and temporary supplies installed and maintained by a competent supplier.
- Hand held tools should, where possible, be 110V or battery operated. Where this is not possible, and for other hand held equipment, residual current devices having a 30mA tripping current and a maximum operating time of 30 milliseconds should be used. Test buttons should be incorporated.
- All cables associated with the lighting/small devices will be located away from public walkway areas as appropriate and either covered by cable ramps, flown or affixed to fence lines.
- Portable equipment shall be covered by current PAT test where appropriate.
- The generators will be located in the backstage area.

10.4 Lighting

The event will start in daylight at 12pm and the sunset time is predicted at 20:28 on 14th August 2021. Event will finish at 22:00 and egress will be completed by 22:30. The whole exit route from the event to car parks will be lit up with flood lights to aid the safe erection and

dismantling of the site. These will be used only when necessary and will be positioned to avoid light bleed from the perimeter of the site. Additional festoon and flood lighting will be provided around the catering areas and toilets. Exits will be lit.

Stewards & all the operations team will carry torches.

10.5 Sound system

Twisted Audio Ltd (Barry Williams) is providing the sound system and responsible for setting it up, monitoring and dismantling it.

10.6 Noise management policy

Please adhere to our Noise Management Plan document (Appendix 11)

11. Communications Plan

11.1 Wider communication

- We will communicate with all the local residents before the event and share event information, a specific phone number for all the complaints and noise related issues for the event day. Letting residents and businesses in the surrounding area know about your event plans before the event, the earlier the better (letters, posters, banners, flyers, local media).
- For internal communications on the day of the event (see 3.3 above)
- All ticket holders will be sent a detailed information email 1 week before the event explaining all the necessary event information. The signage throughout the event entry route will be placed. Also our stewards will be placed at the entire entrance route to help guide the customers through.

11.2 Media

We have issued a joint press release with Nene Park. Caroline Hartley from Nene Park team and Tom Skinner from Mixology team will handle media enquiries.

Event attendees will be notified that the video recording & photography will take place during the event before they attend the event.

12. Sanitary Facilities

12.1 Waste Management

Waste will be monitored on site by a dedicated team of litter pickers. We will also sort all waste to ensure our recycling rates are met. The waste management at the festival will be carried out by an internal team and external contractors.

A detailed Waste Management Plan, including litter collection, will be prepared and presented pre event.

Entrance & Egress:

- We aim to have wheelie bins at the entrance and exit as well as roaming staff with bin bags and litter picking equipment
- Along the last queue section of entry guests will be asked to remove and dispose of any and all food & drink receptacles and place them in the wheelie bins
- Staff will monitor this queue and litter pick as necessary
- When the event is in full swing and the marshals team are partially redundant they will roam and litter pick along the event entrance routes
- Upon guests leaving they will not be permitted to leave with any food or drinks purchased on site, any and all waste will need to be disposed of pre leaving the event compound
- Post event close down and egress the marshals and security team will have litter picking equipment and bags in key positions on the exit routes
- This will then be controlled and concluded on site departure at no later than midnight on the day of the event
- Sunday morning (15th August) there will be the clean-up team deployed and managed from 10am to 2pm ensuring the site is as we found it
- Liaisons with all Nene Park rangers on the event day and the post event day to ensure full site clear and compliance

12.2 Toilets

As Per Purple Guide recommendation:

- Toilet Provider: Aqualoos Ltd - Coombe Farm Wilsthorpe, Stamford PE9 4PD
- Public toilets are located at righthand side of after the entrance
- 2 units for men will be provided
- 1 x 6 pod urinal for men will be provided
- 8 units for women will be provided
- 1 disabled toilet facilities
- The Toilet provider (besides our cleaning team) will be responsible for providing spare consumables, cleaning and re-stocking, unblocking/trouble shooting during the event.

13. Catering and Hospitality

13.1 Food and drink

- We aim to have 2 food vendors who will fully manage the production and supply of all food on site including the monetary transactions, operations and site clear
- These pods will be treated like food stalls at a food festival and will be managed and monitored by the 3rd parties themselves
- Food will likely be available from 12pm – 9pm

13.2 Alcohol

- We will be managing the bars ourselves utilising existing hospitality and venue teams from our collective businesses

- The DPS for the event is Cem Ozkan. Dan Coshan, Moz Lotter, Ben Piper & Jake Leigh also hold full personal licenses and will be on site for the full event.
- Bars will have a simple product range of beers / wines / softs / spirits
- All drinks will be served in cans or plastic glassware – NO glass will pass over the bar
- Backstage and VIP artists areas will have some glass bottles and a slightly varied product range
- All bars will employ (in addition to the door) the challenge 25 scheme which will be a back up for all servers selling alcohol

14 Covid-19 Event Management Plan

As of the 19th July 2021 all Covid-19 restrictions are lifted and as such the event planned for the 14th August 2021 will be able to operate without restrictions.

We will however be implementing the following:

Hand sanitiser stations available for staff and customer use at:

- Entrance & Exit
- Bars
- Food Vendors
- Toilets

All ticket purchasers will be sent links and details on where to get vaccinated in collaboration with NHS Peterborough via the link: www.thevaccinators.co.uk

We will be encouraging the use of masks but not enforcing it.

For the Covid EMP please refer to Appendix 13.

15 Location and Site Maps

15.1 Location & Site Maps

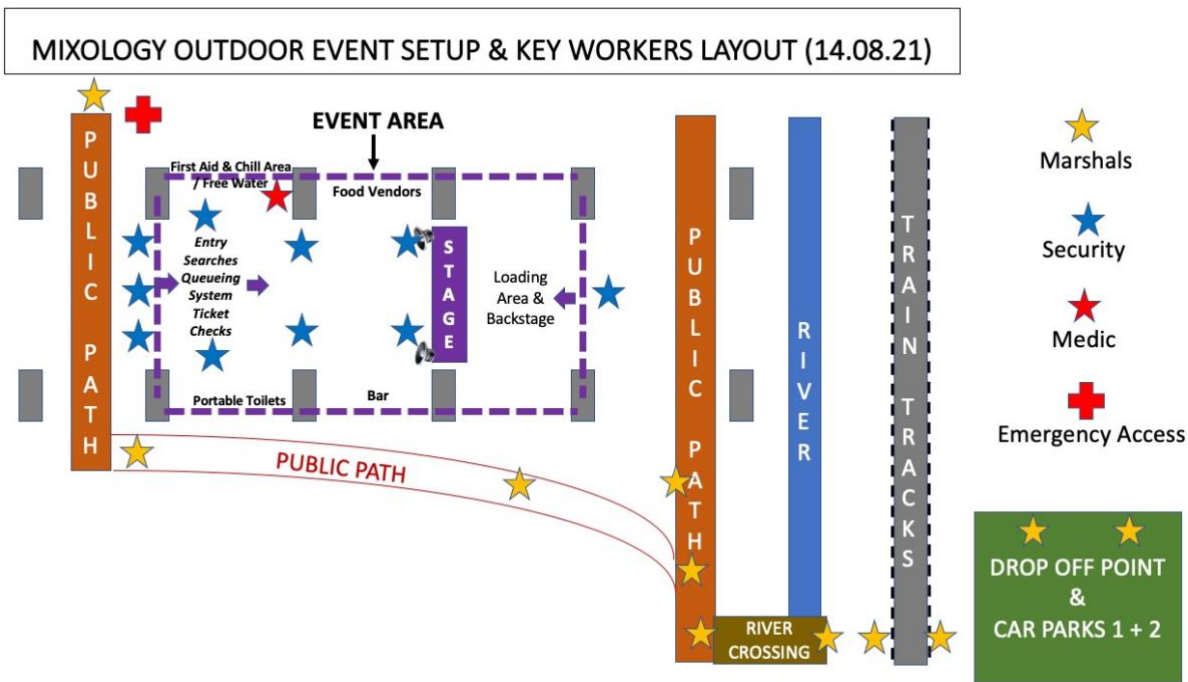


**MIXOLOGY
OUTDOOR
EVENT
LAYOUT
PLAN**

MIXOLOGY OUTDOOR EVENT BRIDGE LAYOUT (14.08.21)



The event area will be limited to under the 8 columns / bridge footings and will be free of both public / walking paths



15.2 Emergency vehicle access map



16. Event Schedule

Date	Time	Activity
13 th Aug	10am	Site set up and install
13 th Aug		Sound checks
13 th Aug		Toilets delivered and installed
13 th Aug		Activity and attraction providers arrive
14 th Aug	11am	Team Briefing
14 th Aug	12pm	Open to public
14 th Aug	12pm-10pm	DJ Sets to take place
14 th Aug	10pm	Event closes
15 th Aug	12am	Activity providers off site
15 th Aug	TBC	Toilets collected
14 th Aug	10pm-12am	Temporary structures taken down
15 th Aug	10am – 2pm	Event cleared – bins emptied, litter picked etc
15 th Aug	2pm	Depart site, secure site and buildings



Our concern is the location of the event - the possible damage it could cause to the natural environment and safety of those participating.

The natural habitat of the local wildlife will be disrupted as there are birds nesting in the drainpipes of the bridge.

The Nene River can be dangerous and hearing about the recent deaths in the UK caused by drowning is very worrying, especially when alcohol will be sold at the Mixology event.

In an event of an emergency, how will the emergency services get to the event in a timely manner. As it is a good walk away from the carpark.

Best wishes

Cllr Kirsty Knight

I wish to express my concerns regarding the above license application.

It has been reported in The Peterborough Telegraph that this area is an under-utilised area of Nene Park and away from footpaths. However this is not the case.

There is a path running directly through this area that is marked as a National Cycle Network 63, The Boathouse Route.

I exercise my dog daily along this path and it is what I consider a busy thoroughfare.

When out, I share this path with cyclists, other dog walkers, joggers and walkers, anglers going for a peaceful time on the river, mooring river traffic and children going to and from school.

Hardly therefore under-utilised.

I am concerned how this will impact on the many users, as it is reported that that it will be fully enclosed. Surely it is a public right of way?

I am also concerned about the impact on the environment and the wildlife, particularly the kingfishers, which are protected by The Wildlife and Countryside Act 1981, which I believe are nesting nearby.

Also to be considered is the lack of proper toilet facilities and potential car parking issues leading to indiscriminate parking.

Another concern, along with my neighbours is the potential continuous noise disturbance over many hours.

I believe that to grant this license would not be in the best interests of so many of the general public and am therefore appealing against it.

Carole Morris.